

Ref: NOX/136/16-17

June 2017

## **GCSE Results Day**

**Thursday 24<sup>th</sup> August 2017**

The Academy will be open to Year 11 students from **9.30am until 12.30pm** to collect their examination results. Students should enter the school via Reception and then proceed to the Main Hall, where results will be available to collect in a sealed envelope from members of staff.

For students unable to collect their results on the day, there are two options available:

### **Exam results on the day:**

- Students can arrange for a third party (i.e. parent/relative/friend) to collect results on their behalf. This person **MUST** bring a letter of authority, signed by the student giving them permission to collect on their behalf. We will only release results to the individual named in the letter, who will need to produce valid identification in order to collect the results.

### **Exam results posted:**

- Please provide to the Exams Office in advance of results day, a stamped self-addressed envelope, ensuring that the stamp is of the right value for a large letter (A4). We will then post results to you.

### **PLEASE NOTE**

***Any uncollected results will be available for collection from  
Reception on or after Tuesday 5<sup>th</sup> September  
We are unable to email results or release them over the telephone.  
Results will NOT be released without prior written permission.***

GCSE Results Certificates (i.e. the legal proof of results) are sent to schools at the end of October. There will be a Presentation Evening for collection of GCSE Exam Certificates, you will be sent an invitation nearer the date. Anyone not planning to attend the Presentation Evening can collect their certificates in person at a later date.

If you need to discuss Results Day or Post-Results Queries, please contact:  
Mrs Proctor-Smith (Exams Officer) [examsofficer@davidnieper.academy](mailto:examsofficer@davidnieper.academy)