

# David Nieper Academy

## Pupil Matters Academic

**Membership:** Membership shall consist of at least 4 Governors, plus the Head teacher or nominated SLT representatives.

**Chair:** Will be chosen annually

**Quorum:** At least 3 Governors and the Headteacher or SLT representative

**Meetings:** The Committee shall meet three times a year and as otherwise required/ appropriate

**Reporting:** The Committee will report to the Local Governing Body

**Servicing:** See Link Reporting Protocol document.

The agenda for each meeting will be drawn up by a designated member of SLT in conjunction with the Chair of the Committee. The agenda and supporting paperwork will be circulated by the minute taker. Minutes of each meeting will be written by the minute taker and sent to the Chair before full circulation. All supporting paperwork and minutes, once approved, will be made available on the Governor portal.

The Chair will produce a summary report, using a pre agreed format, which will be circulated to all governors with the minutes, placed on the Governor portal, and tabled at the next full Governors meeting.

**Core Function:** Holding leaders to account for the educational performance of the organisation and its pupils.

### Terms of Reference:

To appoint the Chair of the Committee

1. Receive detailed reports on examination results and related issues with comparison to local and national benchmarks and over time
2. Receive detailed reports on student progress throughout the year including Pupil Premium and Catch up Premium progress
3. Monitoring and oversight of the impact of the Pupil Premium and Catch up Funding and any other targeted funding streams
4. Receive and examine recommendations for examination and progress targets provided by the SLT
5. Receive updates on progress linked to curriculum matters from within the Academy Development Plan
6. Receive detailed reports of planned changes in curriculum
7. Receive detailed reports on progress linked to quality of teaching and learning
8. Receive detailed reports on the staff training (CPD) provided to support academy progress
9. Receive detailed reports on the extra and co curricula programme and the impact on pupil progress
10. Receive, discuss and approve policies related to the committee remit
11. Review and recommend changes to the Curriculum
12. Discuss and make recommendations to the governing body about annual targets for examination results and pupil progress

Pupil Matters Academic Committee does not have the delegated powers to perform the following functions but will examine and discuss issues and make recommendations:

1. Make major changes in spending in light of curriculum changes
2. Make staffing changes in light of curriculum changes

The terms of reference will be reviewed and updated annually during the Full Governing Body meeting in the autumn term