



**Rewards and Behaviour Policy  
COVID 19 update**

**This update was originated by Richard White, Deputy Headteacher**

**Version Control**

Version 1	
Version 2	
Version 3	
Version 4	

Signed: Mrs Anne Birch (Governor)	Date: 2 June 2020

**Due for review Autumn 2020**

## **Behaviour policy – COVID 19 update**

Whilst expectations in our Behaviour Policy remain pertinent, it is necessary, in light of the Covid-19 pandemic, to make some adjustments for the safety of all pupils and staff. Specifically, this update aims to address all of the new behaviours that will form part of our academy expectations whilst the risk of Covid-19 infection exists.

### **Arrival at school**

Pupils attending the academy must attend in school uniform. Having different clothes for home and school reduces the risk of infection from and to the community. Pupils must also bring the equipment that they require for the day as stationery will not be shared.

Pupils should not arrive at school before 8:30am. Many other pupils will arrive at 8:55 to ensure a staggered start. Whenever possible, pupils should make use of outside space before lessons begin. If pupils need to be in the school building, they will need to sit in the dining hall, rather than walk around inside the building. Pupils sitting in the dining hall must only sit at the socially distanced crosses.

### **Moving around the school**

All pupils and staff must follow the one-way system at all times. This has been revised to prevent a contraflow on the stairs. The stairs in the centre of the academy (from the dining hall) will be used for travelling up, whereas the two flights of stairs on the either side of the building will be used for travelling down. Whilst moving around the academy, everybody needs to walk steadily so that they do not become too close to the people in front or behind them.

### **Toilets**

It is important that students do not gather in confined areas. Therefore, students must only go into toilets one at a time. Also, the middle sinks will be closed to prevent pupils standing next to one another whilst they wash their hands. The floor directly outside of the toilet area has been marked to indicate that pupils must not gather whilst they wait for friends. Pupils will be expected to walk directly to lessons.

### **Hygiene and handwashing**

Pupils must wash their hands thoroughly before all lessons. As more children arrive at the academy, the leadership team will communicate with them which floor they should be using to do this. This will prevent any unwanted queuing.

Hand gel can be found in reception for all people entering the academy. Hand gel can also be located by the doors leading to the main yard, in the sports hall foyer and on floor b (near inclusion) and floor c (near the lift). The use of hand gel is not an alternative to washing hands.

The academy has clear expectations about sneezing and coughing in and around the school building. Pupils and staff must use tissues for such purposes or cough into the inside of their elbow as described by Public Health England. Pupils will also be encouraged to avoid touching their mouth, nose and eyes.

Deliberately coughing, sneezing or spitting towards somebody is already socially unacceptable behaviour. However, with the current situation these create a much greater risk of threatening public health and safety. Consequently, such behaviours will not be accepted in the academy and will be considered to be deliberate, high risk behaviours (see rewards and consequences).

### **Water stations**

Pupils must not drink directly from the water fountains. If pupils are in school for a full day, they may use the water station to fill a bottle. If pupils are only in school for half a day, they will be expected to bring sufficient water from home.

### **Social distancing expectations**

All pupils and staff must maintain a distance of at least 2 metres wherever possible.

Furniture will be arranged in classrooms to encourage this. The use of outside space is also to be whenever possible for pupils who are in school during break and lunchtime.

As further groups of pupils return to the academy on a part-time basis, timetables will be created which mean that pupils are only in the academy for their lesson times, thus reducing the amount of social time within the school day.

As well as on the tables in the dining hall, 2 metre distance markers are on the floor at other busy areas around the academy. These include the main reception, the school-side reception hatch and the PSU office hatch. Pupils must respect these markers at all times.

### **Departure from school**

If pupils are able to leave school straight after their lessons, they must do so. This ensures a staggered departure and reduces crowds of pupils leaving the academy. We expect pupils to travel straight home and continue to follow social distancing expectations as they do so. If pupils are not socially distancing outside of school, and therefore behaving in a way which compromises the health and safety of everybody else in the academy, we will work with pupils and families on a case by case basis to resolve these issues. Where appropriate we will inform the police and other agencies including social care. Ultimately, if pupils do not follow the social distancing measures whilst they are away from school, they will not be allowed in the academy and will need to self-isolate at home for a period of 14 days.

### **Staff responsibilities**

All staff have a responsibility to demonstrate and reinforce the expectations within this policy update. At all times including before school and lesson transitions, staff must monitor pupils to ensure that their behaviour is safe and in line with this behaviour update. This of course includes duty staff who must reinforce these expectations with all pupils.

As more pupils return to the academy, senior leaders will explain these new expectations to all returning pupils and then reinforce them on a regular basis.

### **Rewards and consequences**

During this period of transition, pupils will need a short period of time adjusting to these changes. Praise and encouragement should be used at every opportunity to help reinforce the new expectations.

If a pupil fails to meet these expectations, the following consequences will be applied.

- If pupils do not meet these expectations, the member of staff will remind the pupil of the expectation and insist that the behaviour is corrected.
- If this is not corrected in a satisfactory way, it will need to be recorded in SIMs using 'C – Health and safety'.
- If pupils persistently fail to meet these expectations they will be removed from lesson for a further pastoral conversation within inclusion. Staff should press on call and the pupil will be collected from lesson. Parents will be informed of the incident and subsequently, behaviour will be monitored.
- If a pupil's behaviour is deemed high risk (for example, refusing to adhere to safety measures, or deliberate behaviours that put themselves or others at risk, such as spitting or deliberately coughing at people), this may lead to fixed-term exclusion from the academy.