

## Candidate Permission Form (Collection of Certificates)

Please use this form if you want to nominate someone to collect your Examination Certificates. You can email the form to [examsofficer@davidnieper.academy](mailto:examsofficer@davidnieper.academy) or send to the address below or deliver to Reception, please mark it for the attention of the Exams Officer who will contact you to arrange a convenient collection time.

The normal arrangements for distributing certificates is for candidates to collect them at Presentation Evening.

If you are unable to collect your certificates at this event, please complete the required information below.

Candidate Name			
<input type="checkbox"/> I give permission for my representative .....Name..... to collect certificates on my behalf. I confirm that my representative will provide photographic ID on collection and will sign to confirm collection.			
Candidate contact details		Year Left DNA	
Candidate Signature		Date	
Candidate Print Name			

We take the use of personal data very seriously and are GDPR compliant. We will continue to manage both the data we hold on your child and yourselves very carefully and in line with the latest advice. Our Privacy Statement is available for download from our website or please ask for a copy at Reception.

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